

**BYLAWS OF THE
INTERNATIONAL SOCIETY OF
COATING SCIENCE &
TECHNOLOGY,
LTD.**

Founded as a Delaware Corporation

Presented for

Review and Approval to the ISCST Board of Directors, September 12, 2022

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ARTICLE I

Section 1.01 Location.

The Society's principal office shall be in the State of Delaware at c/o Real-Corp Services, Inc., 3200 Concord Pike, P.O. Box 7329, Wilmington, DE 19803. The Society may maintain additional offices at such other places as the Board of Directors may designate or may be relocated as specified by the Board of Directors.

Section 1.02 Purpose.

The Society's purpose is to disseminate technical information on coating process science and technology through meetings, seminars, continuing education courses, publications, awards, and other means of communication.

Section 1.03 Definitions.

The following terms shall have the meanings specified herein: (a) Symposium shall mean the "International Coating Science and Technology Symposium" to be sponsored by the Society; (b) Unless otherwise explicitly qualified, "Board" or "Directors" shall mean the entire Board of Directors, constituted by the Founding Directors and such Term Directors of the Society as are elected at any time; (c) "the Code" shall mean chapter 42 of the Internal Revenue Code of 1986, as now in effect or as may hereafter be amended; and (d) "Society" or "ISCST" shall mean the International Society of Coating Science and Technology.

ARTICLE II Members.

Section 2.01 Who Shall Be Members.

The primary way to become a member of the Society is by attending the biennial Symposium or other ISCST-sponsored events.

A second way to become a member of ISCST, or to retain membership, is by paying a small fee compared to the standard Symposium registration fee. The fee amount and procedure should be established by the Executive Board (Section 5.06) and approved by the Board of Directors (Article III).

There is a third way to retain membership for those who have made significant contributions to ISCST: having served at least once on the Executive Board, having served consistently on ISCST committees, or having performed essential tasks on behalf of ISCST. There shall not be a fee or event attendance requirement. Individual requests for membership extension should be sent to

the Chair of the Nominating Committee (Section 5.01) before a Symposium. The Nominating Committee should present the requests for a vote during the Board of Directors meeting associated with the Symposium.

There is a fourth way to retain membership, by nomination as a Society Fellow, an honor conferred to those who have made exceptional contributions to ISCST. There shall not be a fee or event attendance requirement. Nominations for Fellowship should include letters of support by at least three ISCST members. The nominations should be sent to the Chair of the Nominating Committee ahead of a Symposium. The members of the Nominating Committee cannot write these letters of support. The Nominating Committee should present the Fellowship nominations for a vote during the Board of Directors meeting associated with the Symposium.

Section 2.02 Term of Membership.

The membership period shall be four years for those attending the biennial Symposium. The membership period shall extend to the next Symposium for those just attending other ISCST-sponsored events.

The membership shall extend to the next Symposium for those paying a fee.

For those who request to retain their membership based on their significant service to ISCST, the membership period shall be four years after the Symposium where the Board approved the request.

Finally, those nominated for Fellowship shall be granted life membership upon approval by the Board.

Any member may resign by mailing or delivering written notice to the Society Secretary. The resignation will take effect on the date specified in the written notice; if a date is not set, the resignation will take effect upon receipt by the Secretary.

Any member may be removed at any time, with or without cause, by a majority vote of the Directors.

ARTICLE III Board of Directors.

Section 3.01 Power of Board and Qualification of Directors.

All corporate powers shall be exercised by, or under the authority of, and the business of the Society shall be managed under the direction of the Board of Directors. A Director need not be a resident of the State of Delaware, but all directors must be members of the Corporation. The Board shall consist of those Persons elected as officers of the Society and Directors elected at the biennial meeting.

Section 3.02 Number of Directors.

The number of Directors shall at no time be less than 12 and shall include those elected as officers as provided in Section 5.01 of these Bylaws. The number of Directors may be increased or decreased at any time by amendment of the Bylaws. Directors are expected to participate in the committees of the ISCST as needed during their term of office.

Section 3.03 Election and Term of Directors.

The term of Directors shall be two years, and they may be re-elected. The terms of the Directors shall be shown on the ISCST website. Directors will be expected to participate in at least 50% of the teleconferences or meetings during their term. Directors should indicate their interest to the Chair of the Nominating Committee in whether they would be willing to be renewed.

Section 3.04 Newly Created Directorships and Vacancies.

Newly created Directorships and vacancies occurring in the Board for any reason shall be filled by a majority vote of the Board of Directors. Any Director named to fill a vacancy shall hold office until the expiration of the term they were named to fill. If a successor is not found at the start of the next term, the director called to fill the vacancy will continue.

All members elected to the Executive Board (Section 5.06) shall be automatically appointed members of the Board of Directors.

Section 3.05 Removal of Directors.

A Director may be removed only as provided in Section 5.02 of these Bylaws. Vacancies shall be filled under the terms of Section 3.04 of these Bylaws.

Section 3.06 Resignation.

Any Director may resign at any time by delivering written notice to the President and the Secretary.

Section 3.07 Quorum of Directors and Voting.

Unless a larger proportion is required by law or by the Articles of Incorporation or these Bylaws, six Directors and or officers shall constitute a quorum for the transaction of any particular business, and, except as otherwise provided by law or by the Articles of Incorporation or these Bylaws, the vote of a majority of the Directors present at the meeting at the time of the vote, if a quorum is then present, shall be the act of the Board.

Section 3.08 Meetings of the Board.

Any member of the Board of Directors may participate in a regular or special meeting of such Board using conference telephone or similar communications equipment, provided that all persons participating in the discussion may simultaneously hear each other during the session. A Director participating in a meeting by such means is deemed present in person at the meeting.

Meetings of the Board of Directors shall be held at such time and place as shall be fixed by the Board for the transaction of such business as may properly come before the meeting.

Regular meetings of the Board shall be held at such times as may be fixed by the Board. Special meetings of the Board may be held at any time whenever called by at least 51% of the Board, the Symposium Chair, or the President.

Regular and special meetings of the Board of Directors may be held in or out of the State of Delaware.

No notice needs to be given of regular meetings of the Board of Directors. Notice of each special meeting of the Board shall be given to each Director as is prescribed by resolution of the Board.

A notice, or waiver of notice, need not describe the purpose of any special meeting of the Board of Directors.

Notice of a meeting of the Board of Directors need not be given to any Director entitled to such notice who submits a signed, written waiver of notice before or after the date and time stated in such notice. A Director's attendance at or participation in a meeting waives any required notice to him of the meeting unless at the beginning of that meeting or promptly upon his arrival, such director objects to holding the meeting or transacting business at the session and does not after that vote for or assent to action taken at the meeting.

Section 3.09 Action by Directors via Written Consent

Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting if all members of the Board consent in writing to such action. Such action shall be evidenced by one or more written consents stating the action taken, signed by each Director before or after the action. Email responses will be considered written consent. Such written consents shall be included in the minutes or filed with the corporate records reflecting the action taken.

In addition, there may be times when voting by teleconference is impractical; the Board of Directors may decide certain matters by electronic mail. The Executive Board, in face-to-face or teleconference voting, shall determine the suitability of an issue for electronic mail voting. The President shall issue calls for electronic mail voting and electronic votes shall be collected and counted by the Secretary, who shall announce the results.

Section 3.10 Compensation of Directors.

The Society shall not pay compensation to Directors, except that Directors may be reimbursed for reasonable expenses incurred in performing their duties to the Society.

ARTICLE IV Committees

Section 4.01 Committees.

The president may create one or more committees and appoint members of the Board to serve on them. Each committee may have two or more members who serve at the pleasure of the Board. To the extent specified by the Board of Directors, each committee comprised entirely of Directors may exercise the authority of the Board, except that a committee may not exercise this authority when prohibited by law.

The Board, by simple majority, may also create one or more committees comprised of such persons, as the Board shall determine necessary and appropriate. A committee not constituted entirely of Directors shall not exercise the authority of the Board but may carry out such tasks as authorized and not prohibited by law.

Section 4.02 Service of Committees.

Each committee shall serve at the pleasure of the Board and the President.

ARTICLE V Officers, Agents, and Employees.

Section 5.01 Officers.

The Board of Directors shall appoint a Nominating Committee that will nominate a slate of officers consisting of a President, Vice-presidents, Secretary, and Treasurer. Officers can also be nominated by ten members presenting a petition to the Nominating Committee. The Nominating Committee shall consist of five members. The past President shall be an ex officio member and the Chair of the Nominating Committee. Four members at large shall serve staggered terms of four years unless elected to fill a vacancy, in which case the time shall be for the remainder of the vacant term. All members of the Nominating Committee shall be directors of the Society. The members of the Nominating Committee shall not be nominated for any elected office.

The Board of directors, at the bi-annual meeting, will elect the officers.

Section 5.02 Term of Office and Removal.

The President and the Vice-President of the Americas will hold office for two years and may not be reelected consecutively.

The Vice-President for Asia-Pacific and Vice-President for Europe will hold office for two years and may not be re-elected consecutively.

The Secretary and Treasurer may hold office for a maximum of three consecutive terms of two years each. A majority vote of the Board of Directors may extend the term limit.

A majority vote of the Directors may remove any officer or Director at any time with or without cause. If appointed by another officer, any officer or assistant officer may be removed by such officer. Election or appointment of an officer shall not create any contract rights in the officer or the Society.

Section 5.03 Succession Plan

The Vice-President for the Americas shall be the President-Elect and automatically succeed the President upon completing his one term. The immediate past President shall automatically remain on the Executive Board for two years.

Section 5.04 Resignation.

Any officer may resign by delivering written notice to the Society. Unless the written notice specifies a later effective date, the resignation shall be effective when notice is given to the Society.

Section 5.05 Powers and Duties of Officers.

Subject to the control of the Board of Directors, all officers as between themselves and the Society shall have such authority and perform such duties in the management of the Society as may be provided by the board of Directors and, to the extent not so provided, as generally pertain to their respective offices.

Section 5.06 General Responsibilities:

The President shall chair the Executive Board and the Board of Directors and shall be responsible for the overall administration of the Society. This includes calling meetings as needed and specified and appointing committees with the concurrence of the Board of Directors.

The Vice-President for the Americas shall be a member of the Executive Board responsible for developing new activities to support the Society's purpose, especially those in the Americas, and will automatically succeed to the President.

The Vice-President for Asia-Pacific shall be a member of the Executive Board responsible for developing new activities to support the Society's purpose and to act as a liaison with Asia-Pacific's events and organizations.

The Vice-President for Europe shall be a member of the Executive Board responsible for developing new activities to support the Society's purpose and liaison with Europe's events and organizations.

The Secretary shall be a member of the Executive Board and is responsible for maintaining society records. The secretary will also preserve the Society database.

The Treasurer shall be a member of the Executive Board and is responsible for the organization's finances. This includes collecting and dispersing all funds, filing government and IRS reports as needed, and financial management.

The Symposium Chair shall be a member of the Executive Board and is responsible for organizing and running the biennial International Coating Science and Technology Symposium. This includes developing a technical program, publicity, soliciting papers, and selecting session chairs as needed in conjunction with the Symposium Co-Chair.

The Symposium Co-Chair shall be a member of the Executive Board and assist the chair in organizing and executing the Symposium. The Co-Chair will also be the Chair of the next Symposium.

The Executive Board shall consist of the Officers, the Symposium Chair, Co-Chair, and the immediate past President. The board will be responsible for the day-to-day actions needed to run Society.

The Board of Directors is responsible for approving all functions and commitments of the Society.

[Section 5.07 Agents and Employees.](#)

The Board of Directors may appoint agents and employees who shall have such authority and perform such duties as may be prescribed by the Board. The Board may remove any agent or employee at any time, with or without cause. Removal without cause shall be without prejudice to such person's contract rights, if any, and the appointment of such person shall not create contract rights.

Agents and employees are obligated to declare any financial conflict of interest in their representation of the Board.

[Section 5.08 Compensation of Officers, Agents, and Employees.](#)

The Society shall not pay compensation to officers. Still, the Society may reimburse its officers for reasonable expenses, such amounts to be approved by a simple majority of the Board of Directors.

The Society may pay compensation in reasonable amounts to agents and employees for services rendered in the amount fixed by the Board of Directors or, if the Board delegates power to any officer or officers, then by such officer or officers.

The Board may require officers, agents, or employees to give security for the faithful performance of their duties.

ARTICLE VI Miscellaneous

Section 6.01 Fiscal Year.

The fiscal year of the Society shall be the calendar year.

Section 6.02 Checks, Notes, and Contracts.

The Board of Directors shall determine who shall be authorized from time to time on the Society's behalf to sign checks, drafts, or other orders for payment of money; to sign acceptances, notes, or other evidence of indebtedness; to enter contracts, and to execute and deliver other documents and instruments.

Section 6.03 Books and Records.

The Society shall keep at its office correct and complete books and records of the account, the activities and transactions of the Society, the minutes of the proceedings of the Board of Directors and any committee of the Society, and a current list of the members, Directors, and officers of the Society and their residence addresses. Any of the Society's books, minutes, and records may be in written form or any other form capable of being converted into written form within a reasonable time.

Section 6.04 Amendment of Articles of Incorporation and Bylaws.

The Society's Articles of Incorporation and Bylaws may be adopted, amended, or repealed in whole or part by a simple majority of the Directors.

Section 6.05 Organization Dissolution.

Upon dissolution, final liquidation, or winding up of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the corporation in such manner, or to such organization or organizations organized and operated exclusively for the same or similar not-for-profit charitable, educational, or scientific purpose as shall at the same time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine.

Section 6.06 Indemnification and Insurance.

It is the policy of the Society to indemnify its directors, other officers, and agents who act in good faith and who reasonably believe that their conduct in their capacity as Directors, other officers, or agents of the Society is in the best interest of the Society, or in the case of criminal proceedings had no reasonable cause to believe that the conduct was unlawful, and, in the case of all other conduct, that such behavior was not opposed to the best interest of the Society. Such indemnity pertains to any action or proceeding in which a director, another officer, or agent is made a party by holding an office or position of this Society. Indemnification is limited and effective only to the full extent permitted by law.

In compliance with this provision, the Board shall indemnify any Director, any former Director, any person who, while a Director of the Society, may have served at its request as a director, trustee, officer, partner, employee or agent of another foreign or domestic Society, partnership, joint venture, trust, employee benefit plan or other enterprise, and may, by resolution of the Board of Directors, indemnify any other officer, employee or agent against any and all expenses and liabilities actually and necessarily incurred by him or imposed on him in connection with any claim, action, suit, or proceeding (whether actual or threatened, civil, criminal, administrative, or investigative, including appeals) to which he may be or is made a party by reason of being or having been such director, trustee, officer, partner, employee or agent; subject to the limitation, however, that there shall be no indemnification in relation to matters unless such person (1) conducted himself in good faith; (2) believed in the case of conduct in his official capacity with the Society that his conduct was in the best interest of the Society; and in all other cases that his conduct was at least not opposed to the best interests of the Society; or (3) in the case of any criminal proceeding, he had no reasonable cause to believe that his conduct was unlawful. Further, there shall be no indemnification in connection with a proceeding (1) by or in the right of the Society in which the Director, officer, employee, or agent was judged liable to the Society, or (2) in which improper personal benefit is charged.

The Society shall indemnify a Director who entirely prevails in defense of any proceeding to which he was a party because he is or was a director of the Society for reasonable expenses incurred by him in connection with the proceeding.

Amounts paid in indemnification of expenses and liabilities may include, but shall not be limited to, counsel fees and other fees; costs and disbursements; judgments, fines, and penalties against, and amounts paid in settlement by, such director, officer, employee, or agent. The Society may pay for or reimburse reasonable expenses before the final disposition of the proceeding.

The provisions of this Article shall apply to claims, actions, suits, or proceedings made or commenced after the adoption hereof, whether arising from acts or omissions to acts occurring before or after adoption hereof.

The indemnification provided by this Article shall not be deemed exclusive of any other rights to which such director, officer, or employee may be entitled under aid statute, bylaw, agreement, the vote of the Board of Directors, or otherwise. It shall not restrict the power of the Society to make any indemnification permitted by law.

The Board of Directors may authorize the purchase of and maintain insurance on behalf of any Director, officer, employee, or agent of the Society against any liability asserted against or incurred by him which arises out of such person's status in such capacity or who is or was serving at the request of the Society as a Director, officer, employee or agent of another foreign or domestic Society, partnership, joint venture, trust, employee benefit plan or otherwise, or out of acts taken in such capacity, whether or not the Society would have the power to indemnify the person against that liability under the law.

In no case shall the Society indemnify, reimburse, or insure any person for any taxes imposed on such individual under the Code. Further, suppose at any time the Society is deemed to be a private foundation within the meaning of SS 509 of the Code, then, during such time. In that case, no payment shall be made under this Article if such payment would constitute an act of self-dealing or a taxable expenditure, as defined in 4941(d) or 4945(d), respectively, of the Code.

Suppose any part of this Article was found in any action, suit, or proceeding to be invalid or ineffective. In that case, the validity and effectiveness of the remaining parts shall not be affected.

ARTICLE VII Board Policies

Section 7.01 Financial Support (approved Sept 2000)

The purpose of this policy is to provide guidelines in determining eligibility for financial support to participants and organizers for the ISCST Coating Symposia. This support is intended to ensure ongoing leadership and growth of the Society.

GUIDELINES:

1. Graduate and undergraduate students shall be entitled to a reduced registration rate of 25% of normal.
2. The Symposium Chair and Co-Chair and the ISCST President shall be eligible, at their request, for support to attend Symposia as follows: a) Waving of registration fees, and b) travel stipend not to exceed \$750 (USD)
3. Complimentary hotel room upgrades or room nights at Symposia shall be made available, in order of availability, to the Symposium Chair and Co-Chair and the ISCST President, followed by the organizing committee and other attendees at the discretion of the Symposium Chair for the benefit of the ISCST
4. The Symposium Chair is eligible for a grant to provide administrative support for the Symposium. The request is to be made to the President and requires Board approval. This includes the travel needed to select a site.
5. The choice of the meeting organization firm will be the decision of the Board of Directors with a recommendation from the Symposium Chair to the Executive Board.
6. Future conference site selection should be based on proposals by the Chair of the coming Symposium, the Co-Chair, and the meeting organizing firm, and, as much as possible, on a membership consultation during an ongoing Symposium. The Board of Directors will make the final site selection decision.
7. Except for the cases covered in these guidelines, all attendees will pay for their registration, travel, hotel, etc.
8. Members of the Board of Directors should be informed on an annual basis of committees, task forces, and opportunities to volunteer for service.

Section 7.02 John A. Tallmadge Award

The John A. Tallmadge Award honors lifetime contributions to coating science and technology. The Award shall be conferred biennially at the Symposium.

The Tallmadge Award committee shall select the honoree or, very exceptionally, the honorees. The committee shall consist of 5 members, three of whom should be the three previous honorees. The President shall appoint one member, and the Vice President for the Americas shall appoint the final member. The President shall appoint a replacement if a previous Tallmadge honoree cannot serve.

The Tallmadge Award committee shall select their chair at the first meeting they gather to choose the upcoming honoree. Meanwhile, the most recent Tallmadge honoree on the Tallmadge Award committee shall act as committee secretary, receive the nomination packages, and distribute them to the other members of the committee; also, the committee secretary shall review and update the information and forms on the ISCST web page that refers to the John A. Tallmadge Award.

In the extraordinary case that the Tallmadge Award committee determines that more than one candidate is deserving of the honor, it will consult the Executive Board to ensure the availability of resources.

No current member of the Tallmadge Award Committee shall be eligible to nominate or write letters of support for nominees for the Tallmadge award.

Section 7.03 L.E. Scriven Young Investigator Award

The L. E. Scriven Young Investigator's Award honors either a single significant contribution or a continuous record of contributions by one or more researchers who are forty years old or younger at the time of the award. The Award shall be conferred biennially at the Symposium.

The honoree shall be selected by a committee of five composed of the Symposium Co-Chair (who shall chair the committee), two previous award winners (one chosen by the President, one selected by the Vice President for the Americas), and two members of the board chosen by the Symposium Co-Chair. The Symposium Co-Chair will review and update the information and forms on the ISCST web page referring to the L.E. Scriven Young Investigator Award.

If the L.E. Scriven Award committee finds that more than one candidate is deserving of the honor, it will consult the Executive Board to ensure the availability of resources.

No current member of the Scriven Award Committee shall be eligible to nominate or write letters of support for nominees for the Scriven award.

Section 7.04 Edward D. Cohen Student Award

The Edward D. Cohen Student Award will be provided to selected students the Edward D. Cohen Student Award Committee chooses. Each award will consist of a student registration fee and/or nightly hotel accommodations spanning the part of the ISCST Symposium in which the awardee will participate. The Executive Board will recommend the number and type of awards that will be made for the oncoming ISCST Symposium based on the resources available.

The Edward D. Cohen Student Award Committee shall be composed of 5 members. The Vice-Presidents of Europe and Asia-Pacific, the Chair, and the Co-chair of the Symposium appoint one committee member each. The Vice-President of the Americas appoints the Chair of The Edward D. Cohen Award.

The Edward D. Cohen Student Award Committee will have the following responsibilities:

- Review the procedures approved by the Board of Directors or the archived file provided by the previous Edward D. Cohen Student Committee, which discusses the selection criteria and decision process for selecting the Edward D. Cohen Student awardees.
- Ensure that the information and forms on the ISCST web page referring to the Edward D. Cohen Student Awards are up to date.
- Select the awardees within limits established by the Board of Directors; and
- Review the archived file with the selection criteria and decision process and recommend changes for the next to the Board of Directors with careful attention so that committee members can avoid conflicts of interest. This file should replace the previous archived file for the next Edward D. Cohen Student Award Committee to follow.

Last Revised and Approved: September 12, 2022